

Constitution for the Parish Pastoral Council of the
Parish of St Hugh of Lincoln Roman Catholic Church
Victoria Road, Knaphill, Woking, Surrey

Aim

To foster the spiritual, pastoral and social activities of the parish community so that Christ's light is seen as a beacon in the locality.

Objectives

- In active collaboration with the Parish Priest, to guide the spiritual, pastoral and liturgical life of the parish, with particular reference to:
- Strengthening our commitment to being Christ in the world through active witness to God's love.
- Developing the sacramental life of the Parish and the ministry of the laity.
- Maintaining the relationships within the Diocese and other communities.
- Facilitating and maintaining effective communication and building a greater sense of community within the parish.

Membership

Composition

The PPC will consist of twelve parishioners with the Parish Priest and Chair of the Finance Committee as ex-officio members, making a total of fourteen. Other parishioners with skills or experience in a particular area may be co-opted to assist with specific activities for a limited duration. A chair and Secretary will be elected by the members.

Tenure of office

Members will be elected by a secret ballot of the whole parish for a period of three years initially. Thereafter, one third of the members will stand down each year. A member may stand for re-election. However, after a continuous period of six years on the PPC a member must stand down for a period of at least two years.

Elections and Eligibility

Elections will be held annually after the first three years. One third of the membership, that is four members, will then stand down each year. The members of the PPC represent the whole parish. Many of those elected to the PPC may also be members of particular parish groups, but they will not be elected just to represent those groups. However, it is important that some of the elected members represent each of the communities attending the three weekend Masses.

All practising Catholics who regularly attend St Hugh's are eligible to stand for the PPC and to vote. Nominations will be invited in Autumn 2003 (the agreement of the person nominated must be obtained in advance), candidates will be asked to provide a brief outline of their reasons for wishing to serve on the Council and elections will take place in a secret written ballot at all Masses over two designated weekends.

Meetings

- The PPC will meet at least four times per annum, including an AGM.
- A quorum shall be five members.
- Minutes of the meeting will be made available to the Parish.
- The PPC will present to the Parish a review of its work and developments at an Annual General Meeting.
- The constitution will be reviewed annually and if necessary amended.

Instituted By Bishop Kieran Conry on the Celebration of the Feast of St Hugh of Lincoln 2003

